

**JOSLYN ADULT RECREATION CENTER**  
**EXECUTIVE BOARD MEETING ~ MINUTES 8.8.24**

**Conference Room 9:30A**

**PRESENT:** David Stiles= President; Jim Major= 1<sup>st</sup> VP; Boyd Hogan= 2<sup>nd</sup> VP; Mark Kantor= Past President; Manya Brett= Secretary; Maryann Grau= Dancercise & Aerobics/Weights. Guests/Presenters: Jeff Ewins= Signage Project; Nancy McKarney= Signage Project; Shelly Henderson= Signage Project; Jeff LaChance= Prospective New Member.

1. **CALLED TO ORDER at 9:30A** by David Stiles, President, in the Conference Room at Joslyn.
2. **MINUTES** from Executive Board Meeting 6.13.24; General Board Meeting with Club Presidents 7.11.24.  
No action taken.
3. **TREASURER'S REPORT** ~ NOTE: our Treasurer, Joel Cehn, unexpectedly passed on July 29, 2024. Mark Kantor stepped up to address the financial aspects of Joslyn. **IMMEDIATE ACTION:** To keep the checking account solvent funds were transferred from the money market fund. The Fidelity account, which is the investment fund, is more complicated. A Medallion Signature Guarantee (MSG) process is needed to fully operate this investment fund. **Follow up:** Pacific Premier Bank can assist with the MSG; details to come. **LONG TERM CHANGES:** will include having two signers on accounts and access by more than one person. **OPERATIONAL CONCERNS OF JOSLYN:** 1) payroll will be temporarily continued by Mark K; 2) PayPal account will be followed up by Mark K; 3) State of California paperwork, which may need to be filed August 2024, Mark K will look into this; 4) QuickBooks accounting needs the help of someone who is knowledgeable.
4. **PRESIDENT'S REPORT** ~ David S turned to Jeff Ewins to present the **SIGNAGE PROJECT** summary/specifications. The updated project is estimated to cost: \$10,000 (not including individual club banners/signs). Nancy McKarney presented the **drafts she created for the club banners** and the group was very pleased. Once the banner vendor is selected the specifications will be provided to Nancy for her to complete the graphics; until then Nancy is "hold" mode.
5. **SECOND VICE PRESIDENT REPORT** ~ Boyd H informed us that the outside steps have been completed.
6. **NEW BUSINESS** ~ 1) Possible Memorial for Joel Cehn. **MOTION** by David S, seconded by Mark K that the **Joslyn office be dedicated with a memorial plaque for Joel Cehn**; approved by members present. 2) **Joslyn scarecrow for the Scarecrow Festival will be selected by Shelly H.** 3) **Pinedorado Parade** entry by Joslyn needs to be confirmed with Greg Aikens ASAP. David S will send an email blast to Club Presidents/Members to seek volunteers who will take the place Joel C would have represented Joslyn. If no volunteers, the reservation will be canceled. 4) **MOTION** by Mark K, seconded by Manya B **that \$1,000 be approved for the purchase of four large round tables**, with "pedestal" style support; approved by members present.
7. **ANNUAL MEMBERSHIP MEETING** ~ is scheduled for **Saturday November 9, 2024 at 9:30A in the Main Hall**. David S will take the lead on the Budget for 2025; as well as following up with possible 2025 Officers by inviting those discussed to attend **the September 12, 2024 General Board with Club Presidents Meeting at 9:30A in the Conference Room**.
8. **ADJOURNMENT 11:45A.**

Submitted by Manya Brett, Secretary, 8.9.24.